



School Specific Re-entry Plan

Fort McMurray Islamic School
August 25, 2020

Principal's Message to Staff and Parents, Guardians, and Caregivers

Assalaamu Alaykum parents/guardians,

I hope you all have had a great summer break and get a chance to enjoy quality family time. We would like to welcome our families and students in the school year 2020-2021. We are all very excited for things to return to "near normal" in the upcoming weeks. Due to COVID- 19, we have missed teaching and interacting with our students, but the start of the new school year is almost here. May Allah make this a very safe, healthy, and full of fun and learning school year for all of our students.

Firstly, if you have not already done so, please take a look at our Division Re-entry guidelines, which can be found [here](#).

We are sure a lot of you have questions, most of them can probably be answered by clicking the above link.

We want you to know that we are doing everything in our power to ensure our students and staff remain happy and healthy as we return to school. The school has been physically divided to help with physical distancing, we have increased custodial services to ensure touchpoints and washrooms are continually being disinfected, there are physical barriers (plexiglass) in higher traffic areas such as the office, and teachers will be taking measures in their own classrooms.

We have modified our bell schedule so Division 1 and 2 have their own recess times; furthermore, each class is designated a specific area for each day.

Two important notices

1) You will notice many signs before you even enter the Islamic School, which clearly states that all **parents/visitors are required to wear a mask to enter the school**. "Quick" drop-ins without a mask are not permitted. Please make sure you come into the building wearing a mask and only if you have an appointment at the office.

2) More information will come out regarding pick-up, but we would like to inform you that all homeroom teachers will be waiting with their class (at the front of the school) at dismissal. **Students will remain with their teacher until the parent/guardian/carpool driver physically meets the student OR they are standing outside of their parked vehicle, visible for the teacher and student to see.** This is to ensure physical distancing between cohorts and, of course, the safety of our students; we cannot have students wandering

through the parking lot looking for their ride. We are fortunate that the city is expanding our parking lot, so there will be more spots available! Again, if you have to park closer to the road, please exit your vehicle and walk towards the school until you are visible or you can come to receive your child.

Lastly, we want to invite any families who are wanting to see the school prior to the first day to call Sr. Asma on Monday morning (August 24th) and she can book you in for a quick tour of the school.

The tour will be later that day, **Monday, August 24th, from 3:00-6:00 pm**. Sr. Asma will book a maximum of two families at a time—10 minute increments—and you can receive a quick tour of the common areas such as the hallways, washrooms, and outside the class.

[Please note that this is **not** a "meet the teacher" nor will classrooms be open. There are still many capital projects wrapping up at FMIS/Greely Road + teachers are not back yet]

There will be more information to come out over the next few days, but we wanted to communicate this to you now.

Please call the office on Monday (starting at 8:30 am) if you have any questions or if you would like to book a tour.

Parent Visits to School

We invited families who are interested to see the school prior to the first day to call the office on Monday morning (August 24th) and make an appointment for a quick tour of the school.

The tour will be later that day, **Monday, August 24th and 25th from 3:00-6:00 pm**. We will book a maximum of two families at a time—10 minute increments—and you can receive a quick tour of the common areas such as the hallways, washrooms, and outside the class.

- Parents will be advised to stay outside (and respect physical distancing) or in their vehicles for pick up and drop off.
- Parents who need to enter the building for a meeting or to see the office staff will be asked to book an appointment (included in the principal's message) and will need to follow safety protocols that are posted in the front entrance of the building.
 - All visitors will self-screen, wear a mask, sanitize, sign in with contact information, and proceed to the office using directional signage.
 - Occupancy limits have been posted outside the office indicating one family/visitor at a time.
 - All visitors will follow direction signage to exit the office and will sign out and sanitize before exiting the building.

Daily Screening for Illness, Protocols if a Student Becomes Ill

- Any and all individuals who enter the school building (staff, student, visitor) will self screen using the

AHS Daily Screening Tool.

- Staff can access a copy of the AHS Daily Screening Tool and guidance for school Reentry using the below links:
 - [AHS Self Screening Tool](#)
 - [Resource Guide for COVID 19 in School](#)
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- Parents are asked to screen children daily as per AHS Daily Screening Tool (included in the Principal's message to families, posted at the front entrance and shared online).
- School staff will monitor students for COVID symptoms.
- If a teacher identifies a student has symptoms in the classroom, then:
 - School staff/Teacher will ask the student to put on a mask if they are not already wearing one. If the student does not have a mask, a disposable mask will be provided. School staff should place the student in an area that is 2m from any other individual but still supervised.
 - School staff will contact the main office.
 - One office staff calls the parent or emergency contact.
 - Office staff does the PPE and one staff member or administrator will go to escort the student from the classroom to the infirmary.
 - Students will need to isolate in the infirmary until the parent or emergency contact arrives for pick up. One staff member or administrator will stay with the sick child by keeping a distance of 6 feet.
 - Custodian will be alerted to clean high touch surfaces in the classroom, including the space where the child was sitting.
 - After the child leaves the building, the infirmary will be disinfected.
 - If there is more than one student that needs to isolate, they will be socially distanced in the infirmary.

Drop off and Pick up

All students will use their assigned doors around the school in which they will enter. Teachers and Junior High recess leaders will ensure students are going to the proper door upon arrival. Due to our school's location, and the vast majority of our students living on the other side of town, we have a natural trickling in of students each morning. In other words, we are fortunate that we do not have a "morning rush." Between the buses and carpooling, students are dropped off between 8:15 and 8:30am. Again, supervisors will be outside to ensure students are physically distancing as they walk to their doors. As students round the corner, there will be more supervisors (along with JH leaders) to ensure all students make it to their correct door in a safe fashion. Division 1 teachers will begin to get ready for dismissal at 3:05pm, so when the bell rings at 3:10pm teachers will be ready to walk their classes to the front. Division 2 will follow a similar protocol, but will begin getting ready later. At dismissal, Division 1 and 2 teachers will walk their classes to the front of the school (physically

distancing along the way) and will go to their assigned space. Teachers will wait up to 15 minutes with their class as parents make themselves visible to their kids—this means all vehicles must be parked and parents must exit the vehicle. Other supervisors will then escort those students across the bus lane to their parents.

Transportation & Bussing

We are fortunate to have our parking lot being expanded as we write this school plan. Parents will use the main parking lot for dropping off and picking up their kids. No vehicles will be allowed in the bus lane. Bussing will be organized by the Markaz, but will provide students door-to-door service. Students will be required to wear masks on the bus and will be required to sit by their family members and/or cohort members first. If this does not apply to a student then those students will sit by the same student each day with assigned seating.

Traffic Flow within the School

- Directional decals have been placed in high traffic areas such as:
 - in front of water fountains
 - In the hallways
 - in front of washrooms
 - front office entryway
 - exterior doors that have an entry and exit
 - photocopy rooms
- Lines have been placed in the middle of the hallways to as a visual reminder to maintain physical distancing

Handwashing and Hand Sanitizing Stations

We have hand sanitizing stations outside all of our classrooms and auxiliary spaces such as the gym, library, and foyers. Students will be required to hand sanitize upon entering the school/classroom in the morning and every time they re-enter the classroom. Students will wash, or use hand sanitizer, prior to using shared materials and immediately afterwards.

Student Belongings

Students are allowed to use boot rooms. The latest update states the following:

In some classrooms, particularly in lower grades where cohorting is more successfully employed, students should bring what they need for the day and store belongings in the classroom:

- *In their backpack under the desk or in a designated space*
- *In an assigned bin*
- *Jackets/boots can be stored in boot rooms with entry procedures in place to minimize crowding*

At this time, lockers are not permitted to be used as per FMPSD guidelines. All student belongings should be kept with them throughout the day. We will discuss as a staff the best way to manage this as we know it will be challenging. Please consider some possibilities that may work in your classroom before we discuss as a staff later next week.

Lockers are not permitted at this time, however, I have not read anything in particular about coat hooks.

My thoughts are that if belongings are in the classroom, students can get ready inside of their rooms without major crowding in the halls, especially for Grades 1-3. Division 2 is a little different as they all have their own entrances and exits.

Recess, Lunch, Transitions

We have created three separate schedules for our school: Division 1, Division 2, and Division 3. Each schedule allows each division to have separate recess and lunch breaks. Division 2 is physically segregated in different hallways and uses separate entrances and exits—this makes physical distancing very easy. Division 3 will remain indoors for their breaks and have a cohort schedule for “open gym” to receive some physical activity. Division 1, specifically grade 2 and 3s, share an entrance/exit, but teachers have created a staggered entry/exit schedule for students during transitions such as recess. Furthermore, Division 1 and 2 classes will get ready for recess and dismissal inside of their own class. When the teacher is ready, they will walk their class out. Lastly, in regards to lunch, teachers will have their class keep their backpacks on the back of each student’s chair, which allow students to access snacks and lunch by simply turning around. Students will be reminded to be mindful of when they turn around in case another student is sitting behind them.

Student Spaces for In Class and Learning Activities

- Teachers are to avoid shared materials if possible. If not possible, students are to follow proper hand hygiene by washing or sanitizing before and after each use of shared materials. handwashing or hand sanitizing protocols. Where possible, specific groupings of materials will be assigned to students or cohorts
- In order to maintain safe physical distancing, it might be necessary to remove larger items from classrooms. Teachers will be provided with support from school staff to remove these items.
- Carpets have been removed from the classrooms that provides more space to keep a decent distance between desks
- Students will keep their backpacks inside the classroom at the back of their chairs to avoid unnecessary

trips to hallways

